



The Children's Adventure Farm Trust

Risk Assessments 2019

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Responsibility Key -	FT – Facilities Team
	CC – CAFT Crew
	HK – Housekeeping & Kitchen
	ALL – All Departments
	CEO – Chief Executive Officer
Risk Key -	Low - Low
	Med – Medium
	High - High

The Children's Adventure Farm Trust – Risk Assessments

Risk	Accidents and Incident Reporting			
Site(s)	All			
Hazard	Risk Level	Control Measure(s)	Responsibility	
No first aid treatment available	Low	CAFT Staff FA trained, First Aiders required to attend with groups. First Aid boxes available in numerous locations.	CEO	
First aid kits unavailable or not up to date	Low	Regular checks	CEO	
Emergency contact numbers unavailable	Low	Staff training/files	CEO	
Accident/incident reporting rules not adhered to or	Low	Staff training	CEO	
Accident report books unavailable	Low	Staff training	CEO	
Repeating previous accidents	Low	Training/Procedures. On the day debrief and mitigation steps implemented.	CEO	
Management	Low	Any accidents or incidents to be reported and discussed at monthly staff meetings and reported to Board quarterly.	CEO	

People at risk (tick <input type="checkbox"/>)						
Children	Visitors	Staff	Volunteers	Public	Contractors	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

Date of Assessment/Amendment	Next Assessment Due	Signed/Print
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The Children's Adventure Farm Trust – Risk Assessments

Risk		Adventure Playground		
Site(s)		Grounds		
Hazard	Risk Level	Control Measure(s)	Responsibility	
Falling	Med	Instruction/Supervision/Impact absorbent surfacing – Play bark - grass	CC	
Trips	Low	Highlighted trip hazards, where possible; etc.; supervision; regular ground maintenance and weed clearing.	FT/CC	
Overhead hazards	Low	Branch clearance on a regular basis.	FT	
Splinters	Low	Instruction/Supervision/Regular inspection and maintenance.	CC	
Slipping	Low	Avoid using areas after/during rain	FT/CC	
Stings/abrasions from flora	Low	Regular gardening; first aid kit available on request	FT	
Poisonous berries etc.	Low	Removal; supervision	FT	
Maintenance	Low	Equipment to have a visual check prior to use. Any faults reported to the Facilities Team. Annual service inspection.	ALL	
General	Low	Have a charged walkie talkie or mobile phone nearby at all times. Use it to summon first aid, etc. if necessary	CC/ALL	

People at risk (tick <input type="checkbox"/>)						
Children	Visitors	Staff	Volunteers	Public	Contractors	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

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The Children's Adventure Farm Trust – Risk Assessments

Risk		Animals	
Site(s)		Grounds	
Hazard	Risk Level	Control Measure(s)	Responsibility
Pecking, Biting & Scratching	Low	Supervision/training. First aid kit to be made readily available	ALL
Infection (animals)	Low	Regular animal health checks. Hand sanitizer distributed immediately following contact with animals	ALL
Infection (faeces)	Low	Hand sanitizer distributed immediately following contact with animals	ALL
Personal Injury	Low	Trained first aiders/ first aid kit to be in attendance/ upon requested – radio communication Accident book to be filled out	ALL
Animal escape	Low	Supervision, regular inspections of pens, closing gates, double gates.	FT

People at risk (tick <input type="checkbox"/>)						
Children	Visitors	Staff	Volunteers	Public	Contractors	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

Date of <input type="checkbox"/> Assessment/Amendment	<input type="checkbox"/> Next Assessment Due <input type="checkbox"/>	Signed/Print
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The Children's Adventure Farm Trust – Risk Assessments

Risk	Arrival & Departure of Non-Beneficiary Visitors		
Site(s)	All		
Hazard	Risk Level	Control Measure(s)	Responsibility
Visitor interaction with children	Low	<p>Upon arrival visitors are to head straight to the courtyard and alert CAFT staff of their arrival by pressing the 'intercom' at the courtyard gates and follow instructions given by CAFT staff.</p> <p>Visitors are to wait in reception until greeted by host.</p> <p>Visitors are to be accompanied by their host during CAFT Visit.</p>	ALL
General Hazards	Low	Familiarization with CAFT's visitors rules – Host to gain formal confirmation.	ALL
Vehicles and unexpected visitors entering CAFT property	Low	<p>Visitors are to comply with CAFT's on-site speed limit of 10mph.</p> <p>Suitable signage in place to clearly identify location of public footpath – gates to be locked after normal working hours.</p>	Host

People at risk (tick <input type="checkbox"/>)						
Children	Visitors	Staff	Volunteers	Public	Contractors	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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The Children's Adventure Farm Trust – Risk Assessments

Site(s)	Aviary / Grounds		
Hazard	H/R	Control Measure(s)	Responsibility
Pecking, Biting & Scratching	Low	Supervision/training/protective wear	ALL
Infection (animals)	Low	Protective wear/ washing hands, etc. Regular animal health checks.	ALL
Infection (faeces)	Low	Protective wear/ washing hands, etc. Regular disposal.	ALL
Personal Injury	Low	First aiders/kits/reporting	ALL
Animal escape	Low	Supervision, regular inspections of bird cage.	ALL
Door opens outwards and may hit other people	Low	Supervision	ALL
Slip hazard on decking	Low	Danger signage in position and awareness raise by staff	FT

People at risk (tick <input type="checkbox"/>)						
Children	Visitors	Staff	Volunteers	Public	Contractors	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

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The Children's Adventure Farm Trust – Risk Assessments

Area		Assault course inflatable (main sports hall)											
Site(s)													
Hazard	Risk Level	Control Measure(s)	Responsibility										
Misuse of Equipment	Low	<p>The maximum number of users is to be determined by each users height - user must be at least 1m tall, As per the recommendations of the PiPA testing certificate;</p> <table border="1"> <thead> <tr> <th>User height</th> <th>Number of users</th> </tr> </thead> <tbody> <tr> <td>1m</td> <td>20</td> </tr> <tr> <td>1.2m</td> <td>15</td> </tr> <tr> <td>1.5m</td> <td>12</td> </tr> <tr> <td>1.8.</td> <td>0</td> </tr> </tbody> </table> <p>1 CAFT staff member to supervise at all times. One of the visiting party adult to supervise during usage.</p>	User height	Number of users	1m	20	1.2m	15	1.5m	12	1.8.	0	CC/ALL
User height	Number of users												
1m	20												
1.2m	15												
1.5m	12												
1.8.	0												
Injury to people close by	Low	Mats must be used around the open sides. Supervision when exiting and entering	ALL										
User soiling	Low	All users to leave the inflatable Staff to clean appropriately	ALL										
Trip hazards – guy ropes and electric cables	Low	<p>During the safety briefing the children and carers are informed not to go around the side of the bouncy castle where the guy ropes and electrics are.</p> <p>The electrical cable should be removed when not in use and stored in the locked sports hall store cupboard.</p>	CC/FT										
Electric shock/fire (cables)	Low	<p>Circuit breaker to be used. Annual PAT test.</p> <p>Any issues are to be immediately reported to the facilities teams</p> <p>Visual check is done every week by CAFT staff.</p>	FT										
Falling hazard – access area	Low	Soft surface mats to be placed where appropriate	CC/ALL										
Deflation	Low	At first signs of deflation the castle to be vacated; the surface to be checked prior to inflation and after deflation for wear and tears	CC/ALL										

The Children's Adventure Farm Trust – Risk Assessments

Manual handling injuries	Med	To be packed and lifted according to guidelines, using trolleys where available, including compressor(s).	ALL
Slip hazards	Low	Play areas to be cleaned regularly	HK
Inadequate supervision	Low	Can only be used in the presence of CAFT STAFF. Parents / Carers to supervise and must be 18 years or over.	ALL
Not following guild lines	Low	Follow specific inflatable guild lines. Reference to the PiPA inspection certificate for the Assault course inflatable (can be provided on request) it is present in the facilities file.	ALL

People at risk (tick <input type="checkbox"/>)						
Children	Visitors	Staff	Volunteers	Public	Contractors	
✓ <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> ✓	<input type="checkbox"/> ✓	<input type="checkbox"/>	<input type="checkbox"/> ✓	

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The Children's Adventure Farm Trust – Risk Assessments

Risk	Duck pond		
Site(s)	Grounds		
Hazard	Risk Level	Control Measure(s)	Responsibility
Falling in	Low	Supervision, notices, suitable fencing, ensure lifesaving ring is in working order and rope attached – annual check	FT/CC
Getting stuck in mud	Low	When working in/around duck pond, there must always be a second member in attendance.	FT
Infection	Low	Wash hands afterwards; don't get hands wet or contact birds if there are any prior skin	CC
Climbing on fencing	Low	Children supervised and all guests advised that climbing on fencing is forbidden.	CC

People at risk (tick ✓)						
Children	Visitors	Staff	Volunteers	Public	Contractors	
✓	✓	✓	✓	✓	✓	

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The Children's Adventure Farm Trust – Risk Assessments

Risk	Evacuation Chairs		
Site(s)	Grounds		
Hazard	Risk Level	Control Measure(s)	Responsibility
Chair unavailable	Low	Chairs must not be moved from their locations near the top of <ul style="list-style-type: none"> • One presents at the top of sensory room other at the top of sports hall stairs 	CC
Chair damaged	Low	Chairs to be inspected once per year. Any tears, damage or malfunctions to be reported to the Facilities Manager	CC
Falling from chair	Low	Chair frame to be fully locked before use. Seat belt to be fastened and correctly adjusted when in use, even when stationary. Chair must not be left unattended whilst occupied.	CEO/ALL
Overload	Low	Maximum weight of occupant must not exceed 115Kg (18st). Programme Manager to ensure that anyone visiting the Farm who is over this weight is separately catered for.	CC
Dropping chair	Low	Occupied chair only to be lifted by two or more people, with capacity to perform the lift.	CEO
Trapped fingers	Low	Fingers to be kept away from mechanisms when folding or unfolding chair; full training to be given to all appropriate staff and volunteers.	CEO
General	Low	The chair is for evacuation purposes only and must not be used as a wheelchair; it must not be used to transport a person in a vehicle.	CEO

People at risk (tick ✓)						
Children	Visitors	Staff	Volunteers	Public	Contractors	
✓	✓	✓	✓	✓	✓	

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The Children's Adventure Farm Trust – Risk Assessments

Risk		Fire Hazards	
Site(s)		Buildings	
Hazard	Risk Level	Control Measure(s)	Responsibility
Fire evacuation failure	Med	Training; signage; fire wardens with deputies	CEO
Alarm failure	Low	Regular testing, inspection and maintenance	CEO/FT
Fire drills not completed	Low	Irregular (planned and unplanned) fire evacuation drills	CEO/FT
Missing staff, visitors, etc.	Low	Signing in/out book	ALL
Visitors	Low	Induction/hosting; signage	ALL
Extinguisher failure/missing	Low	Regularly inspected; in position; correct types for area	FT
Flammable material	Low	To be avoided where possible; not to be stored in safe areas; COSHH assessments	CEO/ALL
Inflammable materials	Low	To be avoided or stored safely; COSHH	CEO/ALL
Disabled persons	Low	Safe areas on upper floors; suitable chairs or evacuation chair (see separate risk assessment)	CEO/FT

People at risk (tick ✓)						
Children	Visitors	Staff	Volunteers	Public	Contractors	
✓	✓	✓	✓	✓	✓	

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Risk		Golf Buggy	
Site(s)		Grounds	
Hazard	Risk Level	Control Measure(s)	Responsibility
Faulty golf buggy	Low	Regular maintenance, inspection before	ALL
People crossing in front	Low	Sound horn supervision	ALL
Reckless driving	Low	Training and instruction before use,	ALL
Injuries from falls	Low	Training on how to drive	ALL
Trapped hair or limbs in mechanism	Low	All guards kept in place. Keep arms and legs	ALL
Lifting Golf buggy	Low	Manual handling precautions	ALL

People at risk (tick ✓)						
<input type="checkbox"/> Children	<input type="checkbox"/> Visitors	<input type="checkbox"/> Staff	<input type="checkbox"/> Volunteers	<input type="checkbox"/> Public	<input type="checkbox"/> Contractors	
✓	✓	✓	✓	✓	✓	

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The Children's Adventure Farm Trust – Risk Assessments

Risk				Intruders on Farm Premises			
Site(s)				All, including Shop			
Hazard		Risk Level	Control Measure(s)			Responsibility	
Night time intruders		Low	Stay in locked, safe environment. Review video cameras. Call Security.			All	
Kidnapping & similar risks		Low	Supervision, locked gates, video surveillance, challenging intruders, keeping unauthorized people off site. Pre-booking of visitors.			All	
Locks missing, unlocked or failed		Low	Keep doors locked when not in use; inspection			All	
Keys missing/stolen		Low	Keys stored in agreed location; designated key holders only; report lost keys; don't make unauthorized duplicates			FT	
Combination codes insecure		Low	To be kept as secret as possible and changed regularly			ALL	
General		Low	Communication with neighbours; use of security firm. Regular review of alarms, locks and security measures.			All	

People at risk (tick ✓)						
<input type="checkbox"/> Children	<input type="checkbox"/> Visitors	<input type="checkbox"/> Staff	<input type="checkbox"/> Volunteers	<input type="checkbox"/> Public	<input type="checkbox"/> Contractors	
✓	✓	✓	✓	✓	✓	

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The Children's Adventure Farm Trust – Risk Assessments

Risk		Lifts, Ramps & Stairs	
Site(s)		Farm, Annex, Sports Hall	
Hazard	Risk Level	Control Measure(s)	Responsibility
General condition (lifts)	Low	Regular inspection, testing and maintenance	FT
Fire evacuation (lifts)	Low	Not to be used; safe areas for disabled; signage; training	FT
Trapped in lift	Low	Alarm bell/phone; supervision	All
Slippery surfaces (ramps & stairs)	Low	Non-slip surfaces where possible; salt/grit for outdoor areas; mopping up any spillages	ALL
Clutter	Low	Nothing to be stored in lifts, on stairs or on	All
Trip hazards (ramps & stairs)	Low	As above, plus regular inspection	All
Slope (ramps)	Low	To be checked for width and slope at design	FT

People at risk (tick ✓)					
Children	Visitors	Staff	Volunteers	Public	Contractors
✓	✓	✓	✓	✓	✓

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The Children's Adventure Farm Trust – Risk Assessments

Risk	Missing Child		
Site(s)	Farm		
Hazard	Risk Level	Control Measure(s)	Responsibility
Child separated from the group and is suspected to be on-site	Low	Follow 'missing child' procedure, report to CEO, notify all members of staff	All
Child separated from the group and is suspected to have gone off-site	Low	Follow 'missing child' procedure, report to CEO, notify all members of staff	All

People at risk (tick ✓)						
Children	Visitors	Staff	Volunteers	Public	Contractors	
✓	✓	✓	✓	✓	✓	

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The Children's Adventure Farm Trust – Risk Assessments

Risk	Off Site Visits (Zoos, theme parks, etc.)		
Site(s)	Off Site		
Hazard	Risk Level	Control Measure(s)	Responsibility
Transport	Low	See minibus assessment	Driver
Walking, uneven paths, trips	Low	Sensible footwear, supervision	CC
Poor weather	Low	Sensible clothing, supervision	CC
Sunburn	Low	Sensible clothing, barrier creams or sun cream, supervision	CC
Getting lost	Low	Supervision, roll calls, designated meeting points, badges, mobile phones	CC
Road hazards	Low	Supervision, training and awareness. Use designated crossings, wear bright clothing	CC
Darkness	Low	Avoid hours of darkness, carry torch	CC

People at risk (tick ✓)						
Children	Visitors	Staff	Volunteers	Public	Contractors	
✓	✓	✓	✓	✓	✓	

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The Children's Adventure Farm Trust – Risk Assessments

Risk	Showers/changing room/bathrooms		
Site(s)	Farm, Flats, Sports Hall		
Hazard	Risk Level	Control Measure(s)	Responsibility
Slippery Floors	Low	Floors are anti – slip tiles/floors	FT
Shower heads	Low	checked/cleaned per quarter by external contractor	FT
Water supply	Low	<p>Water temperature to be maintained at safe level – routine monthly inspection by external contractor.</p> <p>Temperature to be tested prior to immersion in shower/Bathing by their carers.</p> <p>Weekly flushing of little used Outlet to prevent a legionnaire's outbreak.</p> <p>Only permitted parents/carers can access the showers /changing rooms/bathrooms whilst in use.</p> <p>Carers /Parents of all users aged 17years and under are responsible for the individual during use of all wash facilities.</p>	FT
Jet bath (Stable 2)	Low	<p>To only be used when instruction has been given by CAFT staff.</p> <p>Only permitted parents/carers can access the showers /changing rooms/bathrooms whilst in use.</p> <p>Carers /Parents of all users aged 17 years and under are responsible for the individual during use of all wash facilities.</p>	
Unauthorised Access to bathrooms/showers/other changing facilities	Low	All CAFT staff, Volunteers or visitors are not allowed to access the facilities unless coordinated in advance with the group or Designated CAFT staff member in charge.	

The Children's Adventure Farm Trust – Risk Assessments

People at risk (tick ✓)						
Children	Visitors	Staff	Volunteers	Public	Contractors	
✓	✓	✓	✓	✓	✓	

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The Children's Adventure Farm Trust – Risk Assessments

Sports Hall			
Site(s)		All	
Hazard	Risk Level	Control Measure(s)	Responsibility
General sports injuries	Low	Protective wear; ensuring surfaces free from spills or waste materials	All
Fire	Low	Fire evacuation procedures	All
Sharps	Low	No sharps, glasses, etc., allowed in Sports Hall	All
Damaged sports equipment	Low	Regular inspections; visual by Caft crew prior to and during use.	All
Working alone/after hours	Low	Carry a mobile phone, lock doors, move vehicle to a well lit area.	All

People at risk (tick ✓)						
Children	Visitors	Staff	Volunteers	Public	Contractors	
✓	✓	✓	✓	✓	✓	

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The Children's Adventure Farm Trust – Risk Assessments

Risk		Toilets	
Site(s)		All	
Hazard	Risk Level	Control Measure(s)	Responsibility
Infections from toilets and sinks	Low	Regular cleaning /maintenance	HK
Infections from sanitary bins	Low	Regular emptying; safe disposal	Contract PHS
Running out of toilet paper, towels, hand wash	Low	Regular inspection and refilling; regular review of stocks	HK
Hand driers	Low	Young people to be supervised	GROUP LEADER
Slip hazards	Low	Mop up any spills, use wet floor signs	All
Other materials	Low	Toilets not to be used for storage	All
Equipment for disabled people	Low	Regular inspection and maintenance	C/C
Hot water	Low	Ensure water temperature is kept at safe level; test water before use	FT

People at risk (tick ✓)						
Children	Visitors	Staff	Volunteers	Public	Contractors	
✓	✓	✓	✓	✓	✓	

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The Children's Adventure Farm Trust – Risk Assessments

Risk	Rebound therapy		
Site(s)	Sports Hall		
Hazard	Risk Level	Control Measure(s)	Responsibility
General	-	Refer to owner's manual (attached to the trampoline) before use, moving, folding or unfolding. Supervisors must have a Trampoline Coaching Award (e.g. BTF Coaching Award) or have at least attended an approved Coaching and Safety Course. At least four (4) spotters needed. Max 45 seconds jumping per jumper.	CC
Falling	Low	Soft mats for 1.5m all round; do not jump from bed to floor; do not stand on spring area, even when padded; unauthorised people to keep away.	CC
Lifting	Low	Not to be done with less than 2 people, refer to owners' manual	CC
Trapped limbs during erection/use	Low	Keep limbs, hair, loose clothing, etc. clear from hinge and spring areas. Wear shoes.	CC
Slipping/trapped feet	Low	As above, plus ensure there are no spills on the bed; no eating or drinking	CC
Sharps hazards	Low	Ensure all spring hooks point downwards; pads to cover all areas from the outside to the edge of the bed	CC
Collapsing	Low	Check for tears or soft spots before use; ensure all leg braces and hinge pins are secure;	CC
Bottoming/collision hazards	Low	Ensure areas around and beneath are clear; ensure there is plenty of headroom above; do not use near other sports, e.g. ball sports	CC
Unauthorised use	Low	Unit should be locked away or secured	CC
Other sports	Low	Not at the same time	CC
All the above	-	The following of the club's and NGB's (British Gymnastics) code of practice and conduct	CC

People at risk (tick ✓)						
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✓	✓	✓	✓	✓	✓	

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The Children's Adventure Farm Trust – Risk Assessments

Risk	Trees, Flowers and Vegetation		
Site(s)	Grounds		
Hazard	Risk Level	Control Measure(s)	Responsibility
Poisonous plants	Low	Check safety of plants, especially berries; remove any hazards.	FT
Trees	Low	Regular inspection. Lopping or felling of dangerous trees and/or branches; consultation with electricity suppliers	FT
Sharps	Low	Regular pruning, protective clothing	All
Trip/abrasion	Low	Regular pruning, protective	All
Farm tools (including power tools)	Low	Locked away after use – Grounds familiarisation training	All

People at risk (tick ✓)						
Children	Visitors	Staff	Volunteers	Public	Contractors	
✓	✓	✓	✓	✓	✓	

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The Children's Adventure Farm Trust – Risk Assessments

Risk	Vehicles On Site (Including entering and leaving)		
Site(s)	All		
Hazard	Risk Level	Control Measure(s)	Responsibility
Injuries to pedestrians	Med	Signage, including parking. Minimise Vehicles. Enforce 10mph speed limit.	FT
Dark conditions	Low	Good lighting.	FT
Poor weather	Low	Salt/grit for surfaces, good lighting	FT
Vehicles blocking entrances, footpaths, etc.	Low	Signage, including parking. Keeping vehicles off site as much as possible.	All
Crossing between vehicles	Low	Supervision	
Excess traffic blocking road	Low	Signage, including adequate parking. Keeping vehicles off site as much as possible.	All
Too many vehicles on site	Low	Extra car parking. Car sharing. Tidy parking.	All/CEO
Bad driving	Low	Speed restrictions, traffic calming measures, signage, discipline of offenders.	All/CEO

People at risk (tick ✓)						
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✓	✓	✓	✓	✓	✓	

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The Children's Adventure Farm Trust – Risk Assessments

Risk				Waste & Litter (Including Bins)			
Site(s)				Various			
Hazard		Risk Level	Control Measure(s)		Responsibility		
Poor housekeeping, vermin		Low	Regular emptying		FT		
Poor housekeeping (residues)		Low	Regular bin cleaning		FT		
Overflowing		Low	Sufficient bins, regular		FT		
Broken bins		Low	Regular maintenance & inspections		FT		
Hazardous waste		Low	COSHH assessments		FT		
Sharps		Low	Sharps bins if needed, plus training		GROUP LEADER		
Lifting		Low	Assessment/Training/Small packing		FT		
Contamination of prior skin abrasions, dermatological hazards		Low	Wearing rubber gloves		FT		
Fire hazards – accumulated waste/litter		Low	Sufficient bins, regular emptying;		FT		

People at risk (tick ✓)						
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✓	✓	✓	✓	✓	✓	

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The Children's Adventure Farm Trust – Risk Assessments

Risk		Working with Children	
Site(s)		All	
Hazard	Risk Level	Control Measure(s)	Responsibility
Unauthorised personnel	Low	All employees, full or part time, plus volunteers, who work with or have access to children, to have a full DBS prior to working unsupervised with children. People who have no access to children are waived.	HR
Injuries	Low	All those working with children to be aware of First Aiders, fire evacuation procedures and Health and Safety Policy. Reference to the risk assessment for accidents and reporting. First aid box to be made readily available when working with the children. All	HR
Disclosure made by a child	Low	Any disclosure to be reported to the DSL and work with the group leader to follow procedure.	CEO
Inappropriate behaviour witnessed	Low	Any concerns reported to the DSL.	CEO

People at risk (tick ✓)						
Children	Visitors	Staff	Volunteers	Public	Contractors	
✓	✓	✓	✓	✓	✓	

Date of Assessment/Amendment	Next Assessment Due	Signed/Print
December 2019	Ongoing/January 2020	Caz Fielding

Risk	Wheel Chair Roundabout		
Site(s)	Adventure Playground		
Hazard	H/R	Control Measure(s)	Action
Roundabout spinning to fast resulting in wheelchair users falling	Low	Only adults push the roundabout- user groups must be made aware of procedure	CC
Too many wheel chair users at once	Low	No more than 2 wheel chairs users at any one time, implemented by adult supervision	CC
Over crowding	Low	No more than 4 able bodied children to use the roundabout at any one time	CC

People at risk (tick ✓)					
Children	Visitors	Staff	Volunteers	Public	Contractors
✓	✓	✓	✓	✓	✓

<input type="checkbox"/> Date of Assessment/Amendment	<input type="checkbox"/> Next Assessment Due <input type="checkbox"/>	Signed/Print
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Risk	SLIP AND SLIDE		
Site(s)	GROUNDS		
Hazards	H/R	CONTROL	Responsibility
Death or serious injury by Misuse of equipment	Low	Staff provide initial & then continuous briefing. Advising users must not stand. Users must sit, slide and crawl. Users to be supervised at all times. Only one user at a time (refer to the PiPa inspection) Guide lines given for safe entry and exit	C/C
Blower (petrol)	Low	Access is controlled by a clearly marked boundary, routine servicing Suitable fire extinguisher will be made easily accessible	FT
Weather conditions	low	DO NOT USE in adverse weather conditions.	FT/CC
Supervisors not having a clear enough view to supervise	Medium	CAFT staff are stationed in a suitable position which allows to monitor the use of the equipment 1, Communicate with people using the slip and slide 2, control events in and around the inflatable	CC
Apparatus checks	Low	Anchors, seams, fabric and connections to the blower are to be checked before use	FT
Trips, slips and falls	low	Hose pipe Anchorage to be used as per the PiPA inspection. Adult supervision by both CAFT Staff and their carers	CC

People at risk (tick ✓)					
Children	Visitors	Staff	Volunteers	Public	Contractors
✓	✓	✓	✓	<input type="checkbox"/>	✓

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